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Report For Week Ending 20 March 1956
RECORDS CENTER

Accessioning

During this week the following accessions were made:

OL	7 Cu. Ft.
PERS	3 " "
DCI	1 " "
MEDICAL	8 " "
OCR	140 " "
COMPTROLLER	17 " "
OO	8 " "
ORR	2 " "
MS	2 " "
DD/P	2089 " "
Sub-Total:	2277 Cu. Ft.
Finished Intelligence	24 " "
Total:	2301 Cu. Ft.

Records Holdings	13,415 Cu. Ft.
Distribution Material Holdings	11,197 " "
Total:	24,612 Cu. Ft.

Distribution Material Disposed of at Center	5 Cu. Ft.
Records Disposed of at Center	0 " "
Records Transferred from Center	5 " "

Reference

OCR/Library submitted a request for the loan of 110 copies of [REDACTED] in supplemental files. The Center was able to furnish 70 of these reports. These [REDACTED] are to be refilmed for future use in the Apparature Card Section.

General

The transfer of DD/I and DD/P records from the first to the second floor respectively has been completed.

The sharp increase in record holdings is due to 2089 cubic feet of DD/P records accumulated since 14 November 1955. In the future the Center will account for these records in the weekly report when received.

The backlog of NIS Map Negatives, presently being received from OBI for vital storage, has been completed. Future shipments of NIS Map Negatives will be limited to 4 or 5 boxes monthly.

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2277
2089
188

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General: Continued

The Center discovered nitrate film in a job retired by OCR/Library. Nitrate film rapidly deteriorates and is highly inflammable. Action is being taken for converting this nitrate film to safety film or disposal authorization.

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Chief, Records Center

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